

Minutes of the  
**GILLESPIE COUNTY AIRPORT ADVISORY BOARD**  
Monday, Nov 15, 2021  
@ County AgriLife Building

| MEMBERS PRESENT:      | STAFF PRESENT:            | GUESTS PRESENT:              |
|-----------------------|---------------------------|------------------------------|
| Mike Roberts          | Tony Lombardi, Manager    | Ethan Crane                  |
| David Smith           | Dennis Neffendorf, County | Gwen Fullbrook               |
| Tim Lehmberg          | Bobby Watson, City        | Tom Bierschwale, Tac Aero MX |
| Keith Keller          |                           | Tim Pierson                  |
| Judie Mooney, EAA Rep |                           | Paul Hannemann               |
| Steve Allen           |                           |                              |
| Greg Snelgrove        |                           |                              |
| Absent                |                           |                              |
|                       |                           |                              |
|                       |                           |                              |

**CALL TO ORDER**

The meeting was called to order at 1:30 PM by the Chairman, Mike Roberts

**APPROVAL OF MINUTES**

Minutes of the regular Oct 18, 2021, meeting were approved.

**AIRPORT MANAGER’S REPORT**

- Upcoming Events/Court Actions – The AM reviewed the upcoming events for the airport and the recent commissioners court actions.
  - Event Update
    - Santa’s Fly-in, **22 Dec** (1-3pm)...**New Date**
    - Aviation Career Day, 12 Apr 2022
  - Court Action – On 10/25, the Court approved the invoice for the sponsor’s share of the CIP phase II project. On 11/08, the Court approved the change order for the waterline installation.
- T-hangars occupancy update. The AM stated that we are 100% full...waiting list is at 28.
- Airport Status – the AM notified the board that everything is in the “green”.

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|  | Lights (PAPIs, Beacon, Rwy Edge, Taxiway, Signs) |
|  | Communication (CTAF, GCO, AWOS)                  |
|  | Weather Station                                  |
|  | Facilities                                       |
|  | Miscellaneous (Construction, Closures, etc)      |

- Eclipse Planning – the AM mentioned that the eclipse planning team met earlier this month, and they plan to meet once a quarter.

- Airport Zoning Regulation – The AM gave an update on the regulation. The public hearing was Nov 4<sup>th</sup>. Since the board didn't receive any comments, they approved the airport zoning regulation following the hearing. The regulation is currently under legal review by the County Attorney, and once certified, the regulation will be filed with the County Clerk and take effect.
- 75<sup>th</sup> Anniversary of the opening of the airport– The AM mentioned to the board that the 75<sup>th</sup> Anniversary of the opening of the airport is May 2023, and we need to start thinking about celebrating that event.

## **OPEN FLOOR**

- Crosswind Update – Gwen updated the date for the Santa Fly-in event. It is now Dec 22<sup>nd</sup> at 1-3pm. Gwen also mentioned that she has 19 students currently flying.
- Tac Aero MX – Mr. Smith introduced the new manager of Tac Aero (Tom Bierschwale). Tom, in turn, mentioned the maintenance shop is very busy. They are booked up until February.
- Paul Hannemann – Mr. Smith introduced Paul to the board. Paul is the board's recommendation to replace Mike Roberts.
- TFS – Tim Pierson gave a quick update on the winter wildfire season. Tim mentioned that the weather, the dry condition and the high amount of fuel has primed our region for a winter wildfire season. Tim concluded that the TFS might have to call-up/deploy SEATs to our airport in the near future.

## **NEW BUSINESS**

- Paul Hannemann's Recommendation – The board unanimously recommended Paul Hannemann to fill the Mike Roberts' vacant position on the board.
- Admin stuff:
  - The board approved cancelling the Dec meeting and moving the Jan meeting to Jan 18<sup>th</sup> (Tuesday). The board also recommended approving David Smith to be reappointed to the board. Finally, the board recommended waiting until the January meeting to decide on the Chairman and Vice Chair for the board. Mr. Smith reviewed the AAB charter with the board.

## **OLD BUSINESS.**

- CIP updates:
  - Phase II update. The AM mentioned that the project is currently being advertised. Bids will be opened on Dec 14<sup>th</sup> at 2pm at the Courthouse.
  - Planning Study Update. Garver provided an update during the executive session.
- SSBT update – Mr. Smith and the AM met with the Judge on Oct 21<sup>st</sup> to discuss the expansion project. After a quick review of the request of SSBT by Mr. Smith, the AM presented the Judge with two options to incorporate the requested 2.55 acres for the expansion project:
  - Option 1 - Amend the current lease, dated 2006
  - Option 2 - Create a new lease.

The AM gave the Judge a draft of both options. With that said, as of Nov 12<sup>th</sup>, the Judge has not had a chance to review either option.

- Project Updates
  - Water line/fire hydrant installation – Work complete...We are waiting on the Commissioners to review the groundwork to ensure we have proper drainage.
  - PAPI installation – The equipment has been ordered, but no further update.
  - The Crack seal project – Work is scheduled for Tuesday, Nov 23<sup>rd</sup>. The AM and the FBO staff will try to minimize the impact to the airport. The AM will block off portions of the aprons on the Monday prior to prevent conflicts (a AWOS NOTAM will be broadcasted). They are scheduled to crack fill the north, terminal and FBO ramps.
  - Curb installation – The AM mentioned that he is working with McCoy's in Kerrville to get parking curbs to place along the entry road.

## **REPORTS**

EAA report – Mrs. Mooney mentioned that EAA is excited that they have some “Young Eagles” participating in their organization. She also gave out some candy bars as gifts to the veterans on the board.

David Smith reviewed the fuel sales for last month, and Tim Lehmberg reviewed the sale tax reports for the City and County.

### **Board Questions:**

- Greg Snelgrove wanted an update on Marshall Burr. The AM gave a summary of the event that occurred on Nov 11<sup>th</sup>. Marshall was sighted at the airport, and someone called the police. (RECAP: Marshall Burr was issued a “Criminal Trespass Warning” on Apr 9<sup>th</sup> that forbids him from visiting the airport). The AM has made copies of the video surveillance of his activities and has offered it to the authorities.
- Judie Mooney wanted to know if the County has received any interest in the open landscaper position. The answer was no.

Mike Roberts concluded the open meeting and the board went into an Executive Session to receive the Garver’s Forecasting presentation.

**ADJOURNMENT. Our next meeting is Jan 18th.**

**Note: all minutes are available on the airport website (<http://www.gillespiecounty.org/page/airport%20-%20AAB%20Minutes>)**